

Example budget for a one-week workshop, if all costs are covered

Number of participants from outside Europe	6
Number of participants from Europe	14
Number of participants with own funding (no flight or accommodation)	20
Total number of participants	40

Average number of nights in Lausanne	6
Total number of overnights	120

All values in CHF

Maximum contribution for intercontinental flight	1200
Maximum contribution for flight from Europe	500
Hotel, cost per night	160
Lunch, cost per participant	20
Coffee breaks, per day & per participant	10
Conference dinner, cost per participant	85

Travel	14200
Accommodation	19200
Lunch	4000
Coffee break	2000
Conference dinner	3400
Total	42800

Possibility of per diem (between CHF 35 and CHF 90 per day)